**SCQF School Ambassador Bronze requirements**

1 Whole School Approach

**Requirement** – Senior management team take part in training from the SCQF Partnership

This is a nice easy one. All you have to do is speak to Donnie Wood our Development Officer and book your session. [D.wood@scqf.org.uk](mailto:D.wood@scqf.org.uk) . Donnie will then deliver a training session for your senior management team. When possible we take pictures and tweet them afterwards so just share our tweets and that will be evidence enough. Alternatively, post on your social media about our session.

2 Pupil Awareness

**Requirement** - Pupils are made aware of the SCQF by school staff who should nominate and train pupils to take part in the School Ambassador programme

We share training materials with you to use with your nominated pupil ambassadors. Pictures or video clips of the training will be acceptable evidence to show us that you have started the process of raising awareness of the SCQF with learners.

3. Parental engagement and understanding

**Requirement** – Link to the SCQF website provided through the parent section of your school website

Another easy one. Just send us the link!

4. Curriculum Pathways

**Requirement** – Your school is beginning to use some NPAs or other SQA courses in addition to the traditional national courses

Give us an overview of the range of courses you are delivering. If you haven’t yet offered any alternatives, tell us what you intend to offer and when. Any diagrams or templates would be helpful too

5. Development of External Relationships

Requirement – Your school has some external relationships with the local college and employers

It would be good to hear about the nature of your relationship with your local college and whether you are offering any joint courses such as Foundation apprenticeships. Tell us about the range of employers you are working with and the nature of their support/engagement. Photos and videos would be helpful plus any examples of particularly successful engagements in the way of case studies.

**SCQF School Ambassador Silver requirements**

1 Whole School Approach

**Requirement** – Staff leading the School Ambassador programme should ensure all school staff are aware of the aims and benefits through an SCQF presentation and are involved in forward planning and implementation of the SA programme

Knowledge is power! For the school ambassador programme to be a success in your school, making sure all school staff have a good understanding on the SCQF is essential. Armed with the information they need, staff can be ready to help their departments develop learner pathways and support pupils. All we need is a photo of staff taking part in a presentation or session on the SCQF.

2 Pupil Awareness

**Requirement** – With support from school staff mentors, senior pupils deliver regular sessions on the SCQF to senior phase and BGE pupils. Where restrictions are in place, some pupil ambassadors have recorded videos for social media or to be played in classes).

For the school community, some of the most powerful and effective messages can come from senior pupils themselves. Pupil School Ambassadors should be delivering sessions to their senior phase peers and younger pupils in the BGE. We’d love to see them in action, raising awareness of the SCQF and helping pupils understand the range of learning programmes on the SCQF! Photos, videos, tweets, web reports are all great ways of showing the Pupil Ambassadors at work.

3. Parental engagement and understanding

**Requirement** – Pupils are delivering awareness raising sessions at parents’ evenings of both BGE and senior phase year groups. (Where restrictions are in place, some pupil ambassadors have recorded videos for social media or to be included in the parent newsletter).

Another easy one. Show us a visual and let us see some great examples of what’s happening. Raising awareness of the SCQF to parents of both BGE and senior phase pupils will help to create a culture to understand the parity of esteem between qualifications. It’s important that all parents and guardians are engaged and informed and sessions delivered by Pupil Ambassadors can ensure this.

4. Curriculum Pathways

**Requirement** A wider range of learning opportunities are developed, including NPAs and other SQA courses including Foundation Apprenticeships. In addition, the school is working with local youth work agencies / colleges to develop a range of progression routes. Some curriculum pathways are beginning to be developed across various subjects

Gathering evidence for Silver level can take a little longer and it’s not something you can do overnight. We’re looking for an overview of what work has taken place and in which subject areas are staff developing specific mapping exercises.

We’re also looking for evidence showing where NPAs and other SQA learning programmes have been implemented across the school and also where the school has engaged with Youth work providers like Youthlink, YES, Youth Scotland, DofE and so on (All have learning programmes on SCQF)

5. Development of External Relationships

**Requirement** – A wide range of links developed in partnership with colleges, local employers and businesses to support progression pathways for pupils.

We’re looking for some narrative on the nature of your relationship and links with your local college and which courses such as National Courses, National Progression Awards etc you’re jointly delivering. Tell us about the range of employers you are working with and the nature of their support/engagement. Which FA courses are available to your pupils? Do you host DYW business events at your school? Photos and videos would be helpful plus any examples of particularly successful engagements in the way of case studies. How many pupils are involved in these programmes? How are employers and businesses engaging with the school?

**SCQF School Ambassador Gold requirements**

1 Whole School Approach

**Requirement** – The SCQF SA programme is embedded into development plans across all areas of the school and all staff fully engaged, plus a system in place to review progress and agree actions

We’re looking for evidence that the school has embedded the School Ambassador programme into development plans and fully embraced raising awareness of the SCQF to parents and the wider school community. Have you included the SCQF ambassador programme within the wider leadership options in senior school? Are you committed to recruiting and training new pupil ambassadors each year? Do you continuously review how the School Ambassador programme runs in your school?

2 Pupil Awareness

**Requirement** – Pupils are leading SCQF promotion and receiving recognition for their work through leadership awards or other programmes e.g. SQA leadership awards, Volunteering award. New pupil ambassadors are appointed each year

Just by being a Pupil Ambassador, leading and driving the programme forward in their school, pupils are creating a huge amount of evidence that can be used towards achieving awards in volunteering and leadership. There are lots of awards both [SQA](https://www.sqa.org.uk/sqa/47258.html) and [Wider Achievements / Youth awards](http://www.awardsnetwork.org/home) that can be achieved through the work of being Pupil Ambassadors. Can you show us how the great work of the pupils is being recognised through these awards? A small report with some more information would be perfect.

3. Parental engagement and understanding

**Requirement** – Your school is actively raising awareness of the SCQF in a variety of ways. In addition to presentations at parents’ evenings, SCQF resources are available via the school website, in the school reception area and distributed through school apps and social media. (Where restrictions are in place, some pupil ambassadors have recorded videos for social media or to be included in the parent newsletter).

Aside from parents’ information sessions, can you show us how you’re raising awareness of the SCQF? Good examples are display boards for school waiting areas, making our resources available to parents to download and using social media to highlight the SCQF. We’re looking for evidence of your school engaging with parents on a range of platforms.

4. Curriculum Pathways

**Requirement** – Your school is offering a broad range of qualifications including SQA and non -SQA, recognising wider and personal achievement at a range of SCQF levels.

Your school has developed a significant range of senior phase pathways which allow pupils to seamlessly progress through SCQF levels with clearly identified outcomes and goals

From achieving Silver status, you’ll have demonstrated some development of pathways across a few subjects. Now we’re looking for evidence of extensive senior phase pathways which allows pupils to progress through SCQF levels. Evidence could include mapping of different learner pathways available in the school and a developed programme of wider achievement opportunities across several SCQF levels.

5. Development of External Relationships

**Requirement** – A significant number of external relationships and progression pathways have been developed in partnership. The school is also advising neighbouring schools on the implementation of the SA programme and development of senior phase pathways

To take your school to SCQF School Ambassador Gold status, we’ll look to you to take a lead mentoring and advising role in your local authority. How have you supported your neighbouring schools to look at learner pathways? Have you worked collaboratively with other schools to increase opportunities for pupils to access awards? Have you raised awareness about the SCQF School Ambassador programme to other schools in your area and encouraged them to get involved? Are there other strong external partnerships that have been developed which have opened up connections between the school and wider community?

If yes, please give us a short report on some of the actions you’ve taken as a school outlining the key relationships developed, what schools you’re working with and some of the key details of these relationships.